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**2011 Holiday Schedule**

|                               |                             |
|-------------------------------|-----------------------------|
| New Year's Day                | December 31, 2010           |
| Martin Luther King's Birthday | Monday, January 17, 2011    |
| President's Day*              | Monday, February 21, 2011   |
| Memorial Day                  | Monday, May 30, 2011        |
| Independence Day              | Monday, July 4, 2011        |
| Labor Day                     | Monday, September 5, 2011   |
| Columbus Day*                 | Monday, October 10, 2011    |
| Veteran's Day                 | Friday, November 11, 2011   |
| Thanksgiving Day              | Thursday, November 24, 2011 |
| Christmas Day                 | Monday, December 26, 2011   |

**2011 Pay Periods and Pay Dates**

| <b>Pay Period</b>               | <b>Pay Date</b>    |
|---------------------------------|--------------------|
| January 1-January 15, 2011      | January 21, 2011   |
| January 16-January 31, 2011     | February 7, 2011   |
| February 1-February 15, 2011    | February 22, 2011  |
| February 16-February 28, 2011   | March 7, 2011      |
| March 1-March 15, 2011          | March 22, 2011     |
| March 16-March 31, 2011         | April 7, 2011      |
| April 1-April 15, 2011          | April 22, 2011     |
| April 16-April 30, 2011         | May 6, 2011        |
| May 1-May 15, 2011              | May 23, 2011       |
| May 15-May 31, 2011             | June 7, 2011       |
| June 1-June 15, 2011            | June 22, 2011      |
| June 15-June 30, 2011           | July 7, 2011       |
| July 1-July 15, 2011            | July 22, 2011      |
| July 16-July 31, 2011           | August 8, 2011     |
| August 1-August 15, 2011        | August 22, 2011    |
| August 16-August 31, 2011       | September 7, 2011  |
| September 1-September 15, 2011  | September 21, 2011 |
| September 16-September 30, 2011 | October 6, 2011    |
| October 1-October 15, 2011      | October 21, 2011   |
| October 16-October 31, 2011     | November 7, 2011   |
| November 1-November 15, 2011    | November 22, 2011  |
| November 16-November 30, 2011   | December 7, 2011   |
| December 1-December 15, 2011    | December 21, 2011  |
| December 16-December 31, 2011   | January 7, 2011    |

**Please submit timesheets by noon the 1<sup>st</sup> and/or 16<sup>th</sup> of each pay period.**

**\*Holiday Not Observed for Corporate Office.**